COVID-19/NOVEL CORONAVIRUS

PROTECT YOURSELF & OTHERS

HOW IT SPREADS:

The virus is thought to spread mainly from person-to-person. For Example:

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes.

PREVENTION:

CLEAN YOUR HANDS

- Wash your hands often with soap and water for at least 20 seconds just long enough to sing your ABCs! This is especially important after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- Use a hand sanitizer that contains at least 60% alcohol if soap and water are not available. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your face**—eyes, nose, and mouth—with unwashed hands.



- Practice "social distancing" Social distancing is putting distance between yourself and other people. This is important since many patients are passing the virus before they have symptoms. *Increasing space between us decreases* the chance of catching an infection.
- Avoid contact with people who are sick
- Don't shake hands

PROTECT OTHERS:



STAY HOME

If you feel sick, except to seek medical care.

Take advantage of UVA's Teladoc: To learn who can use Teladoc and how to register for Teladoc services, please visit

https://hr.virginia.edu/benefits/teladoc.

CLEAN & DISINFECT

Frequently touched surfaces.

Clean AND disinfect frequently touched surfaces daily. If surfaces are dirty, clean them: Use detergent or soap and water prior to disinfection.



FACEMASKS?

Only if you are sick to prevent exposing those around you.



COVER

Coughs & sneezes.

- **Cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



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AT UVA FM:

- AVOID meeting in groups or close quarters

 Hold a "virtual toolbox talk"! Email this sheet & other safety resources to
 your teammates. Ask that they look it over completely. Managers &
 supervisors may make this an expectation of their teams.
- BE AWARE of <u>heightened cleaning & disinfecting</u> <u>expectations</u> and jobsite hazards.
 - **Be aware of situations and tasks that require PPE.** Refer to existing SOPs for routine tasks. UVA FM Occupational Health and Safety is available to serve as a resource when creating a Job Hazard Analysis or an SOP. Reach out for guidance: FM-OHS@virginia.edu.
 - Commit to <u>practicing clean habits and maintaining a high expectation</u> <u>around cleaning</u>, both at home and at work. Close off areas for 24 hours that infected individuals have inhabited and open windows, Use an <u>EPA-approved disinfectant</u> to disinfect all surfaces and be sure to leave it for the recommended contact time.

ADDITIONAL RESOURCES:

- Novel Coronavirus | UVA: https://www.virginia.edu/coronavirus
- UVA EHS COVID-19 Toolkit: http://ehs.virginia.edu/urgentnotice.html
- CDC.gov: https://www.cdc.gov/coronavirus/2019-nCoV/index.html
- COVID-19 Tracking Tool/Resource created by students at Stanford, UVA & Virginia Tech: https://www.trackcorona.live
- Mutual Aid Infrastructure Charlottesville: https://www.facebook.com/groups/500721927287565/
- COVID-19 Mental Health Resource Guide: http://bit.ly/2TYjb0o
- COVID19 Resources by MILE at UVA 2020: http://bit.ly/2Ui03JN



Facilities Management
Occupational Health and Safety

